



ROCKY CREEK
PROPERTY OWNERS ASSOCIATION

Board of Directors Meeting Minutes
April 2014

Meeting Date: Monday, April 7th, 2014

Time: 6pm

Location: 13227 Sunrise Bluff

Present:

Denise Murtha, President
Rick Cummins, Vice President
Lynn Cummins, Treasurer
Laura Tijerina, Secretary
Jim Hoover, Property Manager
Magnolia Property Mgmt, Donnie Kramer

- I. **Call to Order** – The meeting was called to order at 6:05p.
- II. **Quorum** – A quorum was present.
- III. **Approval of Previous Board Meeting Minutes** – tabled.
- IV. **Actions Between Meetings**
 - a. Moved March Meeting Date moved to April 7th.
 - b. Moved Annual Meeting Date to April 23rd.
- V. **Presidents Report** – see Current/New Business.
- VI. **Vice President's Report**
 - a. Architectural Control Committee
 - i. Approvals/Requests - No further movement on builder request.
 - b. Deed Restriction Committee – See property management report.
- VII. **Secretary**
 - a. New Member Report - Block 3, Lot 11 has been sold. Lynn to send Denise and Laura updates.
- VIII. **Treasurer Report**
 - a. Financial Report - Lynn to produce outstanding accounts report for Annual Meeting.
 - b. Monthly Assessment Invoices – have been mailed.



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IX. Property Management Report

- a. Mowing 2014 Guidelines – Deadline is the 10th of each month. On the 11th, maps are turned in to Denise. Owners have 10 more days to mow. Another audit will be done. Map will then be given to Manuel. He will mow on 25th.
- b. Jim to add gate motor box that locks to prevent tampering.

X. Current Business

- a. FY14 Budget Discussion – all approved.
- b. FY14 Goals Confirmation – lights at entrance, clean-up to be done by water company property, fence repair/replacement.
- c. Annual Meeting – April 23rd, 6:30pm, H-E-B Fairfield Market Community Room.
 - i. Packet - reviewed
 - ii. Checklist - reviewed
 - iii. Presentation – Denise reviewed. She will update and send to all board members.
- d. Magnolia Property Mgmt – Donnie Kramer introduced. As part of their new duties:
 - 1) Will send delinquent letters to those unpaid assessment accounts.
 - 2) Will receive payments and deposit to POA account.
 - 3) Scope of other work to be reviewed by board as needed.
 - 4) Will be introduced at Annual Meeting.

XI. New Business

- a. Mailchimp – went out today to owners.
- b. POA email – RockyCreekPOA@gmail.com, new address.
- c. Next meeting date – June
- d. Misc. – All approved to have the entrance repairs done.

XII. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051.

XIII. Adjournment – Meeting was adjourned at 7:23p.